**SPECIAL MEETING Minutes**

**November 14, 2024**

**AGENDA**

* Call to order/Roll Call
* Review WRETAC Coordinator HSA plan

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| Agenda Item: | **Called to Order/Roll Call/Additions to Agenda/Guest Introductions** |
| Overview: | Meeting was called to order at 11:02 by Rob Weisbaum. A quorum was present. |
| Members present: | Rob Weisbaum (Gunnison), Jeff Stephens (Montrose), Katherine Heidt (Hinsdale), Kayleigh Wright (Delta), Heather King (Hinsdale), Kirby Clock (Delta), Scott Fitzgerald (Montrose) Melissa Tuohy (San Miguel). |
| Guests: | Danny Barela WRETAC Coordinator, Avery Mackenzie RMD |

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| Agenda Item: | WRETAC Coordinator HSA and Health Insurance |
| Overview/Discussion: | CJ Malcolm unable to attend forwarded his response to chair prior to the meeting; this was noted to be in support of the 100% contribution. Rob opens the meeting by discussing the cost savings by going to the new plan insurance contracted by DCAD with a roughly $2,000 savings to make this transition. Kirby confirms this information. The question was posed how much should the WRETAC contribute to the HSA? We have the ability to give the coordinator better coverage for less money and have the ability to cover the plan at 100%. Hinsdale county agrees for 100% coverage, Kirby supports, notes budget wise this saves WRETAC money and gives the ability to increase the coordinators salary without WRETAC needing to adjust the budget. Melissa Tuohy supports 100% coverage, Jeff Stephens supports the 100% coverage, Kayleigh Wright supports the 100% coverage, Scott Fitzgerald supports 100% coverage. The unanimous decision was made by the board members to utilize the plan at 100% coverage.  Kirby poses the question on when and how to fund the HSA. The discussion continued between the options of funding this quarterly, or in one lump sum. After discussion amongst board members it was decided to fund the HSA quarterly and this decision had no objections.  There was the conversation amongst board members on how to make this sustainable for the WRETAC and future coordinators. An action item was made to create a policy regarding a payback function. |
| Action: | WRETAC Coordinator to create policy stating pay back clauses and the method in which the HSA will be funded, this will then be presented to the board members. |

There being no further business, the meeting was adjourned at 11:17.

**Respectfully submitted - K. Wright, WRETAC Secretary**