

# Regular Quarterly Meeting Minutes

**May 8, 2024**

- I. Call to order/Roll Call/Guest Introductions
- II. Approval of February Minutes
- III. Treasurer’s report – Kirby Clock
- IV. Coordinator’s Report – Danny Barela
- V. Old Business
  - a. ORAP Technical Assistance
  - b. Vehicle(s)
- VI. New Business
  - a. Funding Requests
- VII. Roundtable

Agenda Item:	<b>Call to order/Roll Call/Guest Introductions</b>
Overview:	A quorum present and meeting was called to order at 1203 PM
Members present: Excused:	Kayleigh Wright Delta Health, Kirby Clock DCAD, Robert Weisbaum Gunnison, Shane Baird San Miguel, Kim Mitchell Ouray, Jeff Stephens Montrose, Scott Fitzgerald Montrose, CJ Malcolm Gunnison, Katherine Heidt Hinsdale, Amanda Hartman Hinsdale, Melissa Tuohy San Miguel.
Guests:	Scott Hawkins OEM Montrose County, Danny Barela WRETAC, Tad Rowan Montrose Fire, Brent Culver Montrose Fire, Tabatha Champlin Ouray Deputy EM and Victims Advocate, Rebecca Diaz Montrose Regional Health, Heather King, Nick Zuber, Kathy Steckel North Fork EMS.

Agenda Item:	<b>Approval of February Minutes</b>
Overview/Discussion:	These minutes were sent prior to the meeting and were reviewed.
Action:	<i>Scott Fitzgerald moved to pass the minutes and was seconded by Kim Mitchell. No further discussion. Motion passes without objection.</i>
Attachments:	Minutes to be posted on the website

Agenda Item:	<b>Treasurer’s report</b>
Overview/Discussion:	Kirby discusses the treasurer’s report and states there was nothing unusual in the report with the exception of the vehicle report. Danny states we have gotten all of our statutory payment and we should be getting our arrears soon from the RMD side in addition to a higher expense to be discussed in the vehicle section.
Action:	<i>Motion to accept the report as presented made by CJ Gunnison and Seconded by Scott Fitzgerald. Motion passes unanimously with no abstentions or objections.</i>
Attachments:	Treasurer’s Report

Agenda Item:	<b>Coordinator’s Report</b>
Overview/Discussion:	A moment of silence was observed for commissioner Shawn Wood. Danny sent the report prior to the meeting for review. Danny states he has been working on the communications grant with Gunnison county as well as

	<p>advisory committees and the sustainability task force. Making sure the rural taskforce has realistic expectations for EMS and how can we support the resources. Working on the second year report for sustainability taskforce, working towards making EMS an essential service for Colorado and to ensure this is defined effectively and realistically.</p> <p>The Suburban has to go back to the leasing company by the end of the month, so we started a purchase option lease on a Toyota Rav 4 Prime. It is a plug-in hybrid and is very fuelefficient. The option is to purchase the Toyota Rav 4 or continue to lease it for a little under \$300 a month.</p> <p>The RMD update was passed on by Danny through email prior to this meeting as they are unable to attend. There was discussion of pediatric intubation in the field at the EMS leadership council. A request was made for medical directors to discuss spinal immobilization restriction and to obtain a regional approach. Do we or do we not use C-Collars? We now have a regional approach to field triage and headed toward a patient tracking program as well.</p>
Action:	<i>Opened for questions. Discussion on injury prevention to bring to the western slope as well. No further questions.</i>
Attachments:	Coordinators Report
Agenda Item:	<b>ORAP Technical Assistance</b>
Overview/Discussion	Danny provided an update on the meeting. One positive is 416,000 grants that was received for Gunnison but additionally was subject matter experts to work on a COOP plan for our dispatch centers with good participation and progress in the meetings. We also started MCI discussion within our dispatch centers. A table top exercise for a MCE is the planning stages and will focus on communications as well. Danny discusses using pulsara during these exercises as well. Next meeting set for 5/9/24 and date of the table top of 6/25/24. Danny notes good participation from emergency managers and WRHCC with this as well.

Agenda Item:	<b>Vehicle(s)</b>
Overview/Discussion:	<p>Danny updates on the suburban. There are tiny dents and creases on the hood and was taken to a body shop with an estimate of \$2,000 in replacement of the hood. This was then taken to Dent Doctor and was estimated at \$880 and if unable to fix it they would let us know. They started on this on Friday and there are plans to be completed by 5/9/24. The lease goes out on 6/1/24. The Rav4 has the options of being bought \$ \$31,452.10 out-right or being leased for 2 years at \$300 a month. The model is a 2024 Toyota Rav4 SE, right now they are priced at \$49,000 and it has 20 miles on it. We got a credit from the state as it is a plug in hybrid vehicle. The condition of the vehicle is good with a weather tech interior. There was discussion of purchasing the vehicle now vs. later had by the board members and it was determined there were no issues from our financial position to be able to purchase this vehicle. There was also discussion of the towing capacity for the vehicle and Danny notes that the infrequency of the need for towing capacity we would be able to utilize someone's personal vehicle. There was discussion of need for policy of use</p>

	of the vehicle, at this time it was decided that there currently is no need for a policy at this moment in time. It is the expectation that the RETAC vehicle will be used for RETAC events with the accommodation that if you are in the area you may pick up supplies if needed instead of switching out to a personal vehicle. This was in agreement by the board members as well.
Action:	<i>A motion was made by CJ to purchase the 2024 Toyota Rav4 SE out-right as soon as possible with a second made by Scott Fitzgerald. No objections or abstentions, motion passes.</i>

Agenda Item:	<b>Funding Requests Ouray</b>
Overview:	Kim Mitchell provided a summary of the request for Ouray. Funds to implement an electronic narcotics tracking system. If it works well there will be attempts made to use it for all of the medication inventory system. As well as a request for funding to replace tough books. These would be new tough books with some cosmetic imperfections.
Action:	<i>Motion made by CJ to approve funding request with the flexibility of needing to choose a different PC technology there is the ability to do so and this was seconded by Kirby Clock, no further discussion. Kim abstains. Motion passes without objection.</i>

Agenda Item:	<b>Funding Requests Hinsdale County</b>
Overview:	Request to bring technology into the department as there are additional employees being added
Action:	<i>Scott Fitzgerald makes a motion to approve the funding request, seconded by CJ. No further discussion, Katherine and Amanda abstain, motion passes without objection.</i>

Agenda Item:	<b>Funding Requests Norwood</b>
Overview:	Heather provides an update on the request for updated CPR training equipment.
Action:	<i>Motion made by Kirby to approve the request as presented, seconded by Kim. No further Discussion. Abstained from Heather. No objections, motion passes.</i>

Agenda Item:	<b>Funding Requests Telluride Medical Center</b>
Overview:	Melissa provides a funding request for the EKG trolley as well as vital sign monitors with pediatric pulse ox monitoring as the current one is over 10 years old, and pigtail chest tube set is a product that is recognized to be more user friendly for the EDP's for chest tube insertions, also a memo for additional funding from the carry over \$1,478.42 to go to pediatric specific equipment such as cables, monitors, pediatric CPR mannequins.
Action:	<i>Motion made to approve the request with the understanding we will receive a new memo of the total balance of \$51293.00, as presented by CJ</i>

	<p><i>and seconded by Scott Fitzgerald. There was an amended motion by CJ to approve tellurides application as received this was seconded by Scott.</i></p> <p><i>A separate motion was made to approve the memo presented for the additional funding for the agencies as presented by the county commissioners made by Scott, seconded by CJ.</i></p>
Discussion:	In order for Norwood to utilize the memo funds it must meet the component within the application or the ability to reimburse the stop the bleed kits that were already purchased.
Action:	<i>This was approved unanimously by the board members with no objections or abstentions and the motion passes.</i>

Agenda Item:	<b>Funding Request Uncompahgre Medical Center in Norwood</b>
Overview:	Purchase and installation of a water distiller. A machine to help each department distill their water for sterilization should they need it. This update was provided by Heather.
Action:	<i>A motion was made to approve the application was made by Scott Fitzgerald and was seconded by Kim. No objections, motion passes unanimously.</i>

Agenda Item:	<b>Funding Request Gunnison</b>
Overview:	CJ presented the funding request on the remount on the ambulance. Prices have gone up therefore the budgeted amount is no longer applicable. This is safety equipment related. None is matched funds from the state. \$7,000 in improvements for the safety of a new remount.
Action:	<i>The motion to approve the request as presented was made by Kim and Seconded by Kirby. No further discussion, CJ abstains, motion passes unanimously.</i>

Agenda Item:	<b>Funding Request Olathe Fire</b>
Overview:	Request for and additional CPAP BiPAP refurbished unit.
Action:	<i>Motion to approve the application as presented was made by CJ and seconded by Kirby. Scott abstained, motion passes.</i>

Agenda Item:	<b>Funding Request Telluride Fire</b>
Overview:	Shane provided a funding request to purchase difficult airway simulators and high fidelity CPR mannequins as well as money for supplies for the mannequins. The extra \$1400 to be allocated for supplies. Amendment proposed for permission on the difficult airway pediatric specific simulator instead of the CPR mannequins.
Action:	<i>Motion made to accept the request presented of \$9083.00 with the exception of providing an updated application to be submitted to Danny reflecting the change stated above for pediatric specific mannequins was</i>

	<i>made by Scott Fitzgerald and was seconded by CJ. Shane abstains. No objection made, motion passes.</i>
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<b>Agenda Item:</b>	<b>Funding Request Gunnison</b>
<b>Overview:</b>	Rob provides an update to replace the life pack on the current ambulance to the new ambulance coming into service.
<b>Action:</b>	<i>A motion to approve the application was made by CJ and was seconded by Scott with no further discussion. No objections, Rob abstains, motion passes unanimously.</i>

<b>Agenda Item:</b>	<b>FY 24-25 Budget</b>
<b>Overview:</b>	Discussion had on to identify members for a budget committee with full authority to approve the budget for the next fiscal year or to have a special meeting in regards to this. The committee is focused and it is more efficient. CJ, Scott, Kirby, Danny, and Rob all volunteered to be on this committee. This committee is authorized to move forward with the budget without having a special meeting.
<b>Action:</b>	Danny will set a date and time for this committee to meet in June by sending a google form. <i>A motion was made to allow the financial committee to approve the end of year budget for 2024 by Scott and seconded by CJ. This was amended to create and approve the FY 24-25 budget, this amendment was made by Scott and seconded by CJ. No objections, motion passes unanimously.</i>

<b>Agenda Item:</b>	<b>Roundtable</b>
<b>Overview:</b>	<p>CJ- Doing well, bridge being down is causing chaos, kudos to Tad for covering the west end of the district very appreciative of having a high quality partner. Looking at the long term impacts. Concern on the IFTS as this has added a 2 hour trip going west. 11 million dollars into a 12 million dollar campaign for new EMS station, looking forward to progressing in infrastructure in Gunnison.</p> <p>Katherine- Introduced herself as the new director for Hinsdale EMS, working for Buffy for a year as coordinator and is now jumping into this role.</p> <p>Tad- No further updates helping Gunnison otherwise good.</p> <p>Kim- No updates.</p> <p>Shane- Enjoying slow season and getting prepared for festival season, down a couple of medics and a captain so working with that. MCI drill at the airport.</p> <p>Melissa- Preparation for Trauma Re-designation May 23, new executive director and finance director, airport MCI that went well. Tomorrow and Friday Denver children hospital are coming for a mini pediatric training. Applying to become COPPER designated, finally fully staffed in the ER.</p> <p>Jeff- nothing to report</p> <p>Rebecca- Nothing to report</p>

	<p>Scott- Busy winter, 2 brand new paramedics, 5 AEMTS, 3 EMTS all new, a lot of education happening with this, and excited about Thursday SETMAC reviews.</p> <p>Kirby- Nothing too much to report, mental health changes with providers shutting down. Additional facilities discussing shutting down, this will cause huge problems. Trying to plan ahead for the unplannable situation with this including getting more crews to transport to the front range.</p> <p>Kayleigh- trauma conference went well, Trauma designation August 28. Collaborating with trainings with DCAD and North Fork EMS</p> <p>Kathy- Things are good, covering to the dam on highway 50 now, health and wellness expo complete in march this was well received, mock crash was completed at the high school and just received their ambulance and that will be in service in the next couple weeks.</p> <p>Nick- Update on blood coalition. Piolet programs starting within a few different agencies. A lot of work done as to what equipment can be used, processes are moving forward and there is a push for things to be RETAC coordinated. This group needs to decide how to get hospitals involved.</p> <p>Danny discussed with Dr. Mains who is a huge component for whole blood and he is with St. Mary's.</p> <p>Rob- Breaking ground on a fire station in June. First employee went through FAMILY program that is required. Supplement for short term disability. Some challenges but it allows for them to get 12 weeks paid time off. 4 day in person critical care program finished after 9 months.</p> <p>Scott Hawkins- Bridge updates otherwise nothing new.</p> <p>Danny- Question for the group on do we still want to have an awards program throughout the region. There are multiple members of the group who agree this has been a successful program for our region and that we should continue with the selection committee of; Rob, Jeff, Danny, Avery and Kim.</p>
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There being no further business the meeting was adjourned at 1346.

**Respectfully Submitted – K. Wright, WRETAC Secretary**