**Regular Quarterly Meeting Minutes**

**August 3, 2023**

I. Call to order/Roll Call

 II. Approval of May and June, Minutes

 III. Treasurer’s report – Kirby Clock

 IV. Coordinator’s Report – Danny Barela

V. Old Business

a. CARES Update – Beth

b. Path4EMS Update - Tim

VI. New Business

a. Funding Request

b. Regional Grants

c. Next PECC Seminar

d. WRETAC Awards - Kim

VII. Adjournment

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| Agenda Item: | **Called to Order/Roll Call/Additions to Agenda/Guest Introductions** |
| Overview: | Meeting was called to order at 1203 by Rob Weisbaum. A quorum was present.  |
| Members present:Excused: | Danny Barela WRETAC Coordinator, Kayleigh Wright Delta Health, Kirby Clock DCAD, Rob Weisbaum Gunnison, Jeff Stephens Montrose, Scott Fitzgerald Montrose , Buffy Witt Hinsdale, Amanda Hartman Hinsdale, Melissa San Miguel, Kim Mitchell Ouray |
| Guests: | Kelly Thompson CareFlight, Vee Edstrom SMMC, Tim Petreit CHPDE. Amber Medina Delta Health, Beth Penrod CDPHE, Roger Rash Montrose commissioner, CJ Voigt Community, Brent Culver Montrose Fire. Rebecca Diaz MRH, Gina Lambert Gunnison, |

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| Agenda Item: | **Approval of May Minutes** |
| Overview/Discussion: | Minutes of the May meeting was emailed to the board prior to the meeting and brought for review.  |
| Action: | *Motion made by Scott Fitzgerald, seconded by Jeff Stephens and passed to accept May Minutes as presented with no objections.* |
| Attachments: | Minutes will be posted on the Website |

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| Agenda Item:  | **Treasurer’s Report** |
| Overview/Discussion: | Financial Report was emailed to the Board prior to the meeting. We are behind as of now; there was a need mentioned to talk about county subsidy money and a policy for rolling over. The budget shown does include $7,500 for the leased vehicle that we will have for the next year. Per Kirby, there is a slowdown in getting reimbursements from the state and there are some WRETACS that are struggling with this we are better off right now as far as that goes and thankfully we have the carry over money to help. |
| Action: | *Jeff made a motion to accept the Financial Report as presented. Seconded by Buffy and approved unanimously. Kirby abstained.* |

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| Agenda Item: | **Coordinator’s Report** |
| Overview/Discussion: | Danny discussed his coordinator’s report which he emailed to the members ahead of the meeting. Danny provided a coordinators report that included an update on recent meetings including prevention committee, sustainability task force, Patient tracking taskforce and ORAP. The upcoming PECC Seminar was discussed and it was noted MRH family center is providing a patient simulation program for OB emergencies and include a high tech OB simulator for premature and full term life case life like baby.  |
| Action: | *Informational Only.* |
| Attachments: | Coordinator’s Report for August 2023 |

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| Agenda Item: | **CARES Update** |
| Overview/Discussion: | Beth Penrod CDPHE- At the end of June took over CARES state coordinator roll from Jillian Moore therefore auditing is a bit behind with this transition, the year to date CARES cases has substantially decreased so in order for the agency to qualify for upload it requires 10 CARES cases in order to do that . CARES wants the agencies to do manual uploads of these cases, there is hope at the state level to move forward with the state repository for cardiac arrest. Short discussion at last meeting was having an AED registry; there will be a lot of conversations around this in the next year, no further update at this time. Scott Fitzgerald asked if ESO is trying to make this user friendly and printer friendly as this currently comes out in a excel spreadsheet and very disorganized. Beth said CARES is working with ESO on these upload issues, this does not appear to be only a state wide issue there are other agencies throughout the nation having difficulties as well. |
| Action: | *Informational Only*  |

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| Agenda Item: | **Path4 EMS Update** |
| Overview/Discussion: | Tim Petreit CDPHE- On July 1 one full year of the transition was completed, multiple clinicians and programs throughout the state are attached to the program Fiscal year 23 reimbursed 44,600 for services provided compared to 350,000 per year. 2023 participant count of 77 which almost doubles the number of participants in the first two years combined which tells us that the change has been good, utilization and access has been steady, there are also feedback sections available for people to increase our participation while decreasing the cost. Sometime before the end of the year there will be an official RFP released to allow other providers to become involved in it. Hiring path4EMS coordinator and she will be onboard August 21, 2023. Word of mouth has allowed providers access this in a variety of ways which has been very helpful. Excited to see what we can do next with our new coordinator and continued approach. No questions at this time |
| Action: | *Informational Only* |

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| Agenda Item: | **Funding Request Hinsdale County** |
| Overview/Discussion: | Buffy Witt (Hinsdale EMS) presented this funding request. Project request for Q1 continues to update some equipment that needs updating and adding to communications.  |
| Action: | *Motion made by Scott to accept the request as presented. Seconded by Kirby. Approved unanimously. Abstention Buffy. Motion passes.* |

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| Agenda Item: | **PECC Seminar and Regional Grant Discussion** |
| Overview/Discussion: | Regional grants were brought up by Danny and the PECC seminar will not be using grant money from federal source and we need to decide how to fund this. Identifying how to get the seminar here and for it to be local volunteers for planning committee for PECC- Rob, Kim, Kayleigh, Melissa. |
| Action: | *Discussion only.* |

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| Agenda Item: | **Annual Awards** |
| Overview/Discussion: | WRETAC awards we will hold off- nominations are still open. Form is reopened and available. Email can also be sent to Danny and we will forward this to Kim Rob and Avery.  |
| Action: | *None.* |

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| Agenda Item: | **Unused Funds**  |
| Overview/Discussion: | Creating a policy for unused funds was discussed. If a county is holding more than a year’s amount in carry over you have to have a plan on how to spend it. The proposal made from Danny; is that the counties that have more than 15,000 being carried over at year end you need to have 2 representatives agree on a plan for what the money is being held over for and this needs to be presented to the WRETAC and shown to them to vote for. This document can be something we add into our bylaws. Something Danny would draft and we could discuss it from there.  |
| Action: | *Danny to create a draft of this policy* |

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| Agenda Item: | **Roundtable** |
| Overview/Discussion: | Amanda/ Buffy Hinsdale- Interesting tourist season, huge crowds and EMS numbers are similar to last year with a lower acuity but still very busy working on recruitment and retention as always. Brent Montrose Fire- Recruitment and retention, just posted for a job opening open until august 16 for EMT firefighter. CJ Voigt- nothing to report. Gina Gunnison- nothing to report reached out regarding some bike lights and it sounds like we are moving forward with outreach budget to get the small batch and get those distributed while she works on funding for the future. Jeff Stephens- nothing to report. Kayleigh- volume going up otherwise nothing to report. Kelly Thompson- Reminding everyone that we have a critical incident stress management team if necessary to help with resources. Kirby Clock- Working with trauma committee and hospital trying to mimic Gunnison’s blood policy and availability given a go ahead to trial this, in the middle of fire season with some staff on that, transporting mental health patients’ managing funding between multiple different sources. Melissa- Interim CEO new CFO increased volume in ER like last year. Rebecca- nothing to report. Roger- nothing new to add, is working with Scott Hawkins on emergency management projects at the time, more training. Scott Fitzgerald- Congratulations to Brent in Montrose as deputy chief and to Rebecca Diaz for her work in the re-designation for level 3 trauma facility at Montrose regional health and Jodi Reed for positively collaborative award, excited to be on SEMTAC. Vee- nothing to add, SMMC is putting on ATLS on October 25 and 26 and refresher on October 27. Rob- very busy high acuity calls in last quarter and fire is going on in their district, open firefighter paramedic position that needs filled EMT class this fall that will start after labor day, going to online learning with some in person instruction for skills and scenarios, building schedule for trainings looking for instructors. |

There being no further business, a motion to adjourn meeting made by Kirby, seconded by Scott, the meeting was adjourned at 1314.

**Respectfully Submitted – K. Wright, WRETAC Secretary**