

# WRETAC QUARTERLY MEETING MINUTES

FOR NOVEMBER 5, 2019

## AGENDA

- Call to order/Roll Call/Quorum/Additions to Agenda
- Approval of August minutes
- Announcements
- Treasurers Report – Kirby Clock
- Coordinator’s Report – Danny Barela
- RMD Report- Dr. Culver
- Old Business
  - Logo
  - Mental Health
  - CARES
  - Pediatric Readiness
  - Regional Funding Requests
    - Gunnison
    - Montrose County
- New Business
  - Hinsdale County Funding Update
  - Ambulance Cost Reporting for CMS
  - Bookkeeping/Payroll/Accounting
  - Prevention
- Roundtable
- Adjourn

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| Agenda Item:  | <b>Called to Order/Roll Call/Quorum/Additions to Agenda</b>   |
| Overview:     | Meeting was called to order at 1200 by Reg Vickers. A quorum was present.   |
| Present:      | Danny Barela, CJ Malcolm, Kirby Clock, Jillian Emmons, Melissa Tuohy, Rob Weisbaum, Jeff Stephens, Luke de la Parra |
| On the phone: | Kim Mitchell, Glen Boyd   |
| Guests:       | Erin Houk, Sherry Johnson, Tad Rowan, Emil Sante, Lauren Filter, Brent Culver, Kathy Steckel, Mandy Stollsteimer    |

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| Agenda Item:         | <b>Approval of August Minutes</b>   |
| Overview/Discussion: | Minutes of the August Quarterly Meeting were emailed to the board prior to the meeting and brought for review |
| Action:              | <i>Motion made by Jeff, Seconded by Rob and Passed to accept minutes as read. Unanimous vote.</i>             |
| Attachments:         | Minutes will be posted on the Website   |

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| Agenda Item: | <b>Announcements</b> |
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| Overview/Discussion: | Reg announced his resignation. He will continue performing duties until the end of the year or the Board appoints a new President. Reg was thanked for his years of dedication to the WRETAC Board and serving San Miguel County in that role and was presented with an award. |
| Action:              | <i>Informational Only</i>  |

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| Agenda Item:           | <b>Treasurer's Report</b>   |           |     |
| Overview/Discussion:   | Financial Report reviewed by Kirby. Accountant working to update balance sheet to reflect accurately what's left of each county's subsidies. Not completed yet. |           |     |
| Action:                | <i>Vote to approve Financial Report tabled until the next meeting when the information is updated.</i>  |           |     |
| Person(s) Responsible: | NA  | Deadline: | N/A |

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| Agenda Item:            | <b>Coordinator's Report</b>  |  |  |
| Overview/Discussion:    | Danny discussed his coordinator's report. He presented an overview of recent meetings he attended. |  |  |
| Recommendations/Action: | <i>Informational Only.</i>   |  |  |
| Attachments:            | Coordinator's Report for Nov 2019  |  |  |

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| Agenda Item:         | <b>Regional Medical Director update/Mental Health CSU update/CARES</b>   |  |  |
| Overview/Discussion: | <p>Dr. Culver did not have much new to report.</p> <ol style="list-style-type: none"> <li>1. State is going to be having the regional RMD meeting but will also be creating a Chapter of the national association. We will hear more about that at EMSAC.</li> <li>2. Brent mentioned they update the protocols every 6 months which can be cumbersome for agencies to review for changes and update so they will be developing a "cheat sheet" that will highlight the changes in each protocol. They are happy to provide an update individually if an agency needs it.</li> </ol> |  |  |
| Action:              | <i>Informational Only</i>  |  |  |

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| Agenda Item:         | <b>Logo designs</b>   |  |  |
| Overview/Discussion: | Melissa reached out to a designer who offers logo development for non-profits for \$200. Several designs were presented to the group. |  |  |
| Action:              | The group informally voted on the one they liked best and the winner will be sent back to the designer for some color.                |  |  |
| Person Responsible:  | <i>Melissa will reach out to True North Designs to add color to the chosen logo design.</i>   |  |  |

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| Agenda Item: | <b>Mental Health</b> |  |  |
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| Overview/Discussion: | The Crisis Stabilization Unit is open. A draft regional protocol was developed. It involves quite a bit of assessment time that can be a drawback in the field. Insurance will not cover the transport if ED is not the destination. This is an on-going concern. |
| Action:              | NA  |

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| Agenda Item:         | <b>CARES</b>   |
| Overview/Discussion: | Jillian Moore is the new State Coordinator for CARES who started October 1st. She worked at CDPHE, the EMTS division. She is now with Starting Hearts, a non-profit out of Avon. They got a grant to acquire CARES for Colorado, the Cardiac Arrest registry to improve survival from sudden cardiac arrest/death. It's a registry system designed to bring EMS agencies, medical directors and hospitals together to look at what is working well and to identify areas of improvement within the individual agencies. It's an internet database system. Jillian's role is to work with agencies to train someone who is the oversight for the WRETAC. Benefits of the registry include showing real-time data and internal benchmarks compared locally as well as nationally. Jillian can produce webinars or come to individual facilities to provide more information about the CARES Program to help increase the participation. Currently Colorado has 60% participation with 26 EMS agencies and 26 hospitals involved. We are the 24 <sup>th</sup> state to become a CARES registry state. |
| Action:              | <i>Informational Only</i>  |

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| Agenda Item:         | <b>Pediatric Readiness</b>   |
| Overview/Discussion: | COPPER (Colorado Pediatric Preparedness for the Emergency Room) is part of the EMS for Children program whose goal is to ensure that seriously sick or injured children have access to the same high-quality pediatric emergency health care no matter where they live. Voluntary compliance with guidelines with a lot of grant funding available and support for the program. They have divided into three workgroups: patient safety, policies and procedures and quality improvement looking at best practices. Danny serves on the COPPER steering committee. |
| Action:              | <i>Informational Only</i>  |

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| Agenda Item:         | <b>Regional Funding Request</b>   |
| Overview/Discussion: | <ol style="list-style-type: none"> <li>1. Gunnison- CJ reported they identified a need last year for an increase in pediatric/neonatal education. Four EMS providers went through a 3 week PNCC transport course in Baltimore. This is what they chose to use their residual funding as well as current funding on. Four students went through the course for about \$9K. They would like to send more providers again next year.</li> <li>2. Montrose County- Mandy from Westco presented the request on behalf of Montrose County. WestCo provides dispatch services for EMS providers in all of Montrose County as well as some outside counties. They are looking to upgrade their Emergency Medical Dispatch protocols to a more robust system that would provide</li> </ol> |

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|         | <p>improved pre-arrival instructions. They will use their residual funds as well as current available funding. Kirby mentioned that there was no BOCC signature on the request.</p> <p>3. Hinsdale- Luke reported at the end of November they will have 3 candidates interview for the EMS Director position. Luke updated the list of items they used last year's funding for to include radios, beacons, oxygen tanks, and batteries for 800 radios. They hope to have a more organized process next year.</p> |
| Action: | <ol style="list-style-type: none"> <li>1. A motion was made to approve Gunnison's funding request by Melissa. Seconded by Jillian and approved unanimously.</li> <li>2. A motion was made by Jeff to approve Montrose's funding request contingent upon the BOCC signature of approval. Seconded by Kirby and passed unanimously.</li> </ol>   |

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| Agenda Item:         | <b>Ambulance Cost Reporting for CMS</b>   |
| Overview/Discussion: | The financial symposium that Plains to Peaks puts on annually focused on this topic. They want to put together a group of agencies chosen in our region (Ouray, Telluride, Olathe) to start reporting in January 2020 to make sure they are reporting the data in the same way. All agencies are going to need to do this cost reporting eventually. The presenters at the symposium from the American Ambulance Association have been working with CMS to develop a tool called Amber that will be available soon to anyone. |
| Action:              | <i>Informational Only</i>   |

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| Agenda Item:         | <b>Bookkeeping/Payroll/Accounting</b>  |
| Overview/Discussion: | Danny sent out the summary of the four RFPs received for Board review. The committee met and recommended Swift, Snow and Associate based on the conservative cost and services provided. They currently serve CMRETAC and are familiar with our type of organization and provide all needed services of bookkeeping, payroll and accounting. |
| Action:              | <i>A motion was made by Kim to switch from ASAP to Swift, Snow and Assoc. Seconded by CJ and approved unanimously.</i>   |

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| Agenda Item:         | <b>Prevention</b>  |
| Overview/Discussion: | Deb Scoggins who managed the Occupant Safety Program has stepped away from the activities. Steve Jennings has expressed an interest in helping in this role in the future. The trailer has been moved to Delta so Danny can keep a better eye on it and the contents. We have a large trailer that can hold a wrecked car. |
| Action:              | <i>Danny will send out a meeting invite for a group to get together to discuss plans for our region and involvement.</i>   |

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| Agenda Item:         | <b>Roundtable</b>   |
| Overview/Discussion: | <ul style="list-style-type: none"> <li>• Danny congratulated Crested Butte for being awarded EMS Agency of the Year and Kirby for being awarded EMS Executive of the</li> </ul> |

Year. November 7<sup>th</sup> will be the inaugural meeting of the CO EMS Educators Association. Danny is chairing the meeting. Hoping to put on a Symposium for education practices in the state hopefully next summer. Recently the State awarded money for AEDS. They gave a short due date so we were only able to get requests in for three.

- Kirby reported Delta EMS has completed the application for the ET3 Program. Applying for a community paramedic license as an agency.
- Rob reported CB has seen an increase in volunteers and now have a waiting list.
- CJ from Gunnison- Had conversation with Eric from State about the timeline for funding of Provider Grants which is almost a 2 year process and agencies are unable to start the process without having a state PO on the work order. Gunnison mileage doubled last year which was unexpected so they need to look at their fleet and needing to replace older vehicles sooner than expected. They are a Training Center and have been overwhelmed so they tabled the service for a year. Need to collaborate for a new plan to solve the training needs in that region.
- Luke from HC- They should have an EMS Director by end of the month. Focusing on getting Basics IV training over winter.
- Jillian from Delta Hospital reported CEO let go. EDP group was restructured and some current EDPs will be replaced 1/1/20. Looking at 4/30/20 and 5/1/20 for the Delta Trauma Conference. Speaker or topic ideas should be sent to Jillian.
- Jeff from West End- Nucla/Naturita has absorbed Paradox. Working to decide what the name should be. Currently no EMTs living in Paradox. Working with Pueblo Comm. College to get an EMT class offering as well as taking over as their Training Center. New ambulance is underway.
- Sherry Johnson the new Injury Prevention Coordinator for SMH, Trauma EMS Outreach Coordinator- Chronic Pain Management Dinner Discussion in Ouray this Thursday. Working with Children's to bring pediatric sim trailer in April. They will be rolling out the Teen Seatbelt Challenge and Child Abuse Awareness in April.
- Erin from MMH- They had the peds simulator here last month in collaboration with Gunnison. Ouray sent 4 people to the training. She thanked Melissa from Telluride for the successful TRCN Review Class that was held at MMH with over 60 attendees. Congratulations to Melissa for obtaining her Trauma RN certification last week. All TPM and TNCs in WSTC agreed to get the certification and she was the first to obtain it. WSTC will discuss injury prevention outreach program in our meeting that follows WRETAC meeting.
- Emil from San Miguel County- Finishing up EMTI class. EMTB course starting in 15 days with 10 people in it. Outfitting new ambulance. Looking to employ 3-4 new Paramedics in the new year.

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|         | <ul style="list-style-type: none"><li>• Kim reports they have a new paramedic in Ouray.</li><li>• Lauren from Technical College of the Rockies- EMS program has grown over the last year. Attendance is way up. Holding classes in Montrose and Delta.</li><li>• Kathy- Three of four Intermediates advancing to Paramedics.</li></ul> |
| Action: | <i>Informational Only</i>  |

There being no further business, the motion was made, seconded and carried to adjourn at 1341.

**Respectfully submitted – M. Tuohy, WRETAC Secretary**