

**WESTERN REGIONAL EMS COUNCIL, INC. / WRETAC
MEETING MINUTES
August 5, 2014**

CALL TO ORDER/ROLL CALL/QUORUM/SET AGENDA

The meeting was called to order at 12:03 p.m. with the following people in attendance:

WREMSC/WRETAC Board of Directors

Reg Vickers	Chan Clymer	Jerry Gray	Erik Forsythe
Doris Van Ness	Kirby Clock	Misty Sakala	Allen Hughes
Mike Scott (phone)			

Absent

Melissa Tuohy (Excused)	Glenn Boyd
Kim Mitchell (Excused)	Bill Hagendorf

Ad-Hoc Members

Tad Rowan	Rich Schahzinski	Angelica Sage	Susan Byrne
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Staff

Terri L. Foechterle	Robyn Funk	Brent Culver
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Visitors

Randy Kuykendall	Jeanne-Marie Bakehouse	Mike Kingsbury	
Drew Petersen	Colette Miller	Richard Harding	Christina Pierce
Reed Mitchell	Tony Lobato	Tai Blair	Sally O'Connor
April Larsen	Gary Ellis	Ken Norris	David White
David Crane	Glen Davis	Carolyn Clawson	Don Angell
Peg Mewes			

A quorum was present and the agenda was set with changes in the order of presentation.

APPROVAL OF MINUTES

A motion was made by Doris Van Ness to approve the minutes of May 6, 2014. A second was made by Erik Forsythe and all voted in favor with the motion passing.

TREASURER'S REPORT

Kirby Clock presented the Treasurer's Report stating that it was through the end of the fiscal year 2013-2014. *A motion was made by Chan Clymer to approve the Treasurer's Report and a second was made by Reg Vickers. The motion passed unanimously.*

RATIFICATION OF E-MAIL VOTE FOR APPROVAL OF THE FISCAL YEAR 2014-2015 BUDGET

Jerry Gray presented the topic and *a motion was made by Doris Van Ness and seconded by Reg Vickers to approve ratification of the e-mail vote for approval of the fiscal year 2014-2015 budget. The motion passed with a unanimous vote.*

EXECUTIVE BOARD MEETINGS UPDATE

Jerry Gray explained that the Executive Board Action Report was sent out with the Board Packets. No questions or discussion followed.

WELCOME NEW AD-HOC BOARD MEMBERS

Jerry Gray welcomed the new Ad-Hoc Board members present, Susan Byrne, Montrose Regional Dispatch Center and Angelica Sage, Classic Lifeguard. New members not present were Nancy Rambo (Basin Clinic), Steve Jennings (TransCare Ambulance), and Angel Selwyn (TriState CareFlight).

CDPHE UPDATE

Randy Kuykendall, Division Director and Jeanne-Marie Bakehouse, EMS Branch Chief reported on changes to the Division. There are now six branches, including EMTS that regulate health care facilities and providers in the state. Jeanne-Marie is the new EMS Branch Chief. The certification program is preparing to go on line in the next few months and the 2016 Grant program will be beginning in January. There are three Consultative Visits scheduled this fiscal year. They will include Moffatt County, Custer County, and Ouray and Montrose counties.

P.A.C.E, SENIOR COMMUNITY CARE

Tai Blair and Sally O'Conner explained that the P.A.C.E. Senior Community Care program provides a means to keep seniors age 55 and older who need nursing home care in their homes to the end of their life. They provide all nursing services and coordinate benefits to individuals in their care. They encouraged EMS providers to report any concerns seen in their patients' homes to help individuals receive the needed care available.

CONSIDER LETTER OF SUPPORT FOR CRITICAL ACCESS HOSPITAL/ ASSISTED LIVING/NURSING HOME FACILITY IN THE WEST END MONTROSE COUNTY

Reed Mitchell, with the West End Senior Task Force made a presentation to the Board on the feasibility of a long-term solution to enhance health care in the West End Montrose County. The group would like to create a new facility on ten acres that have been donated for the purpose of bringing skilled and urgent care availability to the area. The group is looking at long term access to senior care, access to skilled nursing care, updating clinical facilities, and enhancing emergency medical services in the area. He requested a letter of support from the Board for the project. *After discussion it was decided to write a letter of support to research the feasibility of this. The letter would be written and circulated to the Board for approval at the next Executive Board meeting.*

REGIONAL MEDICAL DIRECTION PROGRAM UPDATE

Jerry Gray introduced Resolution No. 2014-01. The RMD Grant funding is now under the WRETAC. Brent Culver reported that there have been several meetings with Dr. Gross, himself, and the Western Regional EMS Council staff to coordinate efforts in the future. The resolution supports the continued efforts of the Western Colorado EMS Leadership Council in providing direction to the RMD program. *A motion was made by Reg Vickers and seconded by Chan Clymer to approve Resolution No. 2014-01. All voted in favor and the motion passed.*

REVIEW OF THE 15 COMPONENTS OF EMS AND HOW THEY GUIDE WRETAC PLANNING OR DIRECTION

Jerry Gray opened the conversation by listing the 15 components of EMS that include Integration of Health Services, EMTS Research, Legislation and Regulation, System Finance, Communications Systems, Human Resources, Clinical Care, Medical Direction, Mass

Casualty, Education Systems, Public Education, Prevention, Information Systems, Evaluation, and Public Access. It was agreed that the Board will review the list provided with definitions of the components and goals from the Coordinator evaluation. Board members would add goals that would benefit the WREMSC/WRETAC. Communications on the project will continue by e-mail.

WEB-SITE PROPOSALS

The Board discussed the proposals that had been received for web-site design from Treefeather Creative-Graphic Design, Illustration, Web, and X.L.N.'T Marketing. No decision was made and more time was requested to look into a written contract that would include a 90 day escape clause and have the support specified in the contract before they approve. Jerry Gray agreed to circulate the contract before signing. Work will continue by e-mail.

POLICY AND PROCEDURE UPDATE

A motion was made by Doris Van Ness to approve the document as written and the Board accept that is a work in progress and changes will be made by resolution or amendments in the future. A second was made by Reg Vickers and all voted in favor with the motion passing.

HOSPITAL SURGE SUPPLIES

Terri Foechterle explained that there was supplies stored at Montrose Memorial Hospital that were purchased with funding from WREMSC/WRETAC. Some supplies are now expired and need to be replaced. She had been contacted to see what needs to be done to bring the Disaster supplies up to date. It was concluded that the MCI supplies were received from grant funding around 2006 and it was agreed the hospital and Montrose County Emergency Manager should be in control of the supplies. *A motion was made by Allen Hughes and seconded by Erik Forsythe to have the emergency manager and hospital meet to discuss what they want to do with the supplies. The vote passed unanimously.*

WRETAC COORDINATOR REPORT

Terri Foechterle reported on what she has worked on since the last meeting. She included meetings attended, visits with providers at their training sessions, and a legislative update.

GRANT UPDATE/INJURY PREVENTION

Robyn Funk reported on the group grants that had been received from CREATE for conferences. WRETAC will continue seeking funding for upcoming conferences like EMSAC in November and the Fire and EMS Conference in January. She reported progress on the Community CPR Grant received and that WREMSC had received \$35,000 for the next cycle of the CDOT Grant.

ROUNDTABLE DISCUSSION

All present reported on activities in their areas.

ADJOURNMENT

The next meeting is scheduled for November 4, 2014. With no other action, the meeting adjourned at 2:19 p.m.

ATTEST:



Reg Vickers, Secretary